



*BALLYBRIT, GALWAY*

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## **2018/19 LICENCE AGREEMENT**

1. The licence is for the full academic year and students are liable for the stipulated rate for the entire period even if they do not stay for all of it.
2. All occupants are bound by fire and safety regulations, which are in place for the safety of themselves and others.
3. It is not permitted to keep animals on the premises.
4. Only the names appearing on the licence agreement may occupy the premises, sub-letting is not permitted.
5. Guests may vacate the premises by 12am. No overnight guests permitted.\*
6. Strictly no parties allowed. Licensees are to keep noise to an acceptable level in the evening for the benefit of others and local residents.
7. Housekeeping inspections will be carried out on a regular basis with notification.
8. Items of clothing, shoes, flags etc. are not to be hung from balconies or windows.
9. Bottles or other window displays are not allowed and management reserves the right to enter the premises and dismantle without notice.
10. Licence agreements must be signed by both Licensee and Guarantor to validate the Licence. Requests for ID copy and items requiring signatures are expected to be complied with. Failure to do so will result in a charge with notification.
11. In circumstances where two occupants are sharing a twin room and one of the occupants vacates the property before the end of the academic year, the room rate for the remaining student will convert to a single occupancy room rate for the appropriate room type for the remainder of the academic year.
12. Cúirt na Rasai reserves the right to revoke a licence on giving 24 hours notice to the licensee in the event of the following:
  - Breach of terms and conditions of Licence Agreement.
  - Upon any other reason the management may deem necessary for the good and proper management of the complex.
13. Cúirt na Rasai is not liable for items lost, damaged or stolen from either inside the apartment or on the grounds of the complex.
14. All Licensees are responsible for the up-keep and proper maintenance of fixtures, fittings, appliances and articles in their apartments. In the case of lost, damaged or stolen property, the Licensee or Guarantor is to pay the amount equivalent to items lost, damaged or destroyed during the license period. Once the inventory is signed all Licensees are responsible for items therein.
15. Licensees are not to deface the apartment or the complex, or to drive nails or pins into the walls nor to affix sticky tape to the furnishings or the walls.
16. Refuse must be disposed off in a proper manner. Licensees are required to remove waste from the premises on a regular basis and to ensure that no rubbish is thrown about public areas or the grounds. Large refuse bins are provided for the convenience

- of the Licensees and Management. Waste is not to be left on the floor of the bin store.
17. It is the duty of each occupant to report any damaged or flawed equipment to management as soon as it occurs for the safety and well being of all complex occupants. Please notify management by documenting it with apartment number, date and signature.
  18. Security/deposit money (less mandatory €25.00 cleaning/maintenance charge) will be returned to the occupant once management is satisfied that the premises have been returned in an acceptable condition. Inspections will be carried out after the end of the academic year and balance deposit money returned thereafter. If the security does not cover the loss then the guarantor is liable for the balance of damage caused.
  19. Management does not get involved with any Electricity disputes. The Management simply pays the bills on behalf of each apartment. It is the responsibility of each individual to track consumption.
  20. Electricity Charges (EC) will be deducted from the EC credit and any balance remaining at the end of the academic year will be returned. If usage exceeds the EC credit, the excess will be deducted from the security deposit held.
  21. Management is not responsible for the belongings left on the premises after vacation, but will try to assist students with forgotten items.
  22. In the situation where an individual cannot be identified for the lost or damaged property to the occupied apartment, then the cost of the damage will be divided equally between all occupants of the said premises.
  23. Occupants are asked to respect the standards we keep in maintaining hygiene and safety in the communal areas.
  24. I agree to pay the second moiety no later than the 7<sup>th</sup> of December 2018, or if paying by monthly option, to pay the monthly rate by no later than the 5<sup>th</sup> day of each month from September to May.

**License agreement:**

I \_\_\_\_\_ hereby agree to occupy the said premises for the entire student year (5<sup>th</sup> of Sept 2018 – 24<sup>th</sup> of May 2019) and agree to comply with the above terms and conditions.

I agree to vacate the premise at the end of the college term 24<sup>th</sup> of May 2019 no later than 12pm.

Licensee \_\_\_\_\_ Date: \_\_\_\_\_

Guarantor \_\_\_\_\_ Date: \_\_\_\_\_

- \* No refunds returned on early vacation of apartments.*
- \* Overnight guests can be permitted if management is informed within 24 hours of visit. If management is not informed, student is seen as in breach of the licence agreement.*